

On January 13, 2003, the Chair, Jenifer Landman, called the public session to order at 7:07 pm. in the Mary Herbert conference room. Those present included Lloyd Sullivan, Allen Hines (selectmen) and Mike Pardue (Town Administrator) and members of the public.

**I. Questions & Comments:**

None expressed from the public, so Ms. Landman offered to, again, ask for Questions and Comments prior to dealing with Administrative Business.

**II. Selectmen's Items:**

**a. Police Department – “Customer Satisfaction” Survey Results:**

Chief Page explained the recent survey regarding performance of the town's police department. This was conducted by an independent group and was a random sampling of 250 North Hampton citizens. Not everyone surveyed had direct experience with the police department, so it also included the perception of effectiveness of the department. The ratings were considered high and quite satisfactory.

**b. Snow Removal Efforts – status report:**

Bob Strout and Mike Pardue updated the BoS on the snow removal process. Snow, in excess of 3 feet on 48 miles of road, has been a challenge for the Highway Department to keep up the removal. Some equipment problems took 2 of the plows off the streets for awhile, which delayed some of the clean-up, but the repairs have been completed and they are ready for the next snow.

**c. Tennis Courts Bid Award:**

Vermont Recreational Surfacing and Fencing, being the lowest qualified bidder, was awarded the contract for surfacing the tennis court and associated work. The bid was for \$83,889 with a 5 year warranty. The motion was made by Mr. Hines, seconded by Ms. Sullivan with a unanimous vote.

**d. Seacoast Harley Davidson Raffle Request:**

Mike Pardue mentioned that Seacoast Harley Davidson has offered to raffle off a motorcycle to benefit the SPCA and needed permission from the BoS to conduct the raffle. Mr. Sullivan made the motion, seconded by Mr. Hines, voted unanimously.

**e. Release Deed and Covenant – Cedar Road Bridge:**

The owner of the railroad, Guilford Transportation Industries, requested in writing that the Town take ownership of the Cedar Road Bridge. Bob Landman, RPC and TAC/MPO Representative suggested that he research the proposal prior to the BoS signing the document. Mr. Hines made the motion to “table” making any decision until further studying the matter. Mr. Sullivan 2<sup>nd</sup> the motion, unanimous.

**f. Bob Landman – Transfer Station Warrant Article Discussion:**

Bob Landman and Ed MacNeil, both of North Hampton, discussed a Citizens' Petitioned Warrant Article they planned to file Tuesday, January 14<sup>th</sup>, if the selectmen did not want to propose the article themselves as a board. The petition is for \$2500 to do a feasibility/design

study on the need and cost of constructing and managing a transfer station and enlarged recycling operation. They both stated their reasons for supporting the town recycling center.

Chris Ganotis (chairman) and Henry Mixer of the Solidwaste Committee, spoke in opposition to the petition. Mr. Ganotis, a former employee of Waste Management, presented statistics regarding the increased participation of the curbside recycling, offered free to clients of Waste Management.

Bob Strout mentioned that the site at Cherry Road was 5+ acres, 4 of which were buildable. This area is planned to house the Highway Department (Public Works Department) and he was concerned that there would be enough acreage to do it all. Mr. Landman stated that the Rye Recycling/transfer station/bulky items bins/brush dump/Public Works Department and swap-shop was on 4 acres.

g. Warrant Article Review and Vote:

Mr. Sullivan advised that the review for grammar was not complete, but would be done prior to the Budget Committee meeting the next evening. Mr. Hines said that the BoS had already voted on the budget, and that it was not necessary that we do so again after the grammatical review. It was agreed.

h. Other

1. Kelly Parrott (written) status on the Atlantic/Hwy 1 intersection. She has, for over a year, tried to get a crosswalk at that location. Finding that a crosswalk requires sidewalks (and that landowners at the corner are not willing to provide the space), she is trying to get traffic lights that allow for pedestrians to have the right-of-way by pressing a button on the poles when wanting to cross.
2. Storm Water Report requirement from the State. The State is requiring compliance by the end of March 2003. Ms. Landman asked Mr. Pardue of the status. Mr. Sullivan said that there was money in the budget to pay for the necessary report. Mr. Pardue was just made aware of the requirement by Bob Landman, RPC commissioner. A notice from the State had been sent to various towns 6 or 7 months earlier, but it was very likely received by the prior Town Administrator, and was not brought to the Board's attention. Therefore, the BoS is short on time to comply with the demand.
3. Town Report Details – (Remembrance page, dedication page, cover, etc.): Mr. Sullivan will provide the write-up on D. Morris Lamprey; the other articles are complete. The photos are scanned and ready to forward to the printer – just need instructions. The cover photo will be provided by the North Hampton Historical Society – an antique photo of North Hampton. Ms. Landman is to draft the BoS report.
4. Signage:  
Ms. Landman asked Mr. Sullivan to post the various hearings and Deliberative Session dates on the sign in front of the Police Station. Mr. Strout has been digging the snow away from the sign for Mr. Sullivan to

be able to change the lettering. Mr. Sullivan asked for Mr. Strout to take up his shovel again. (laughter)

5. Deputy for Tax Collector:  
It came to the Board's attention that the law "requires" a town have a deputy Tax Collector, and that North Hampton has been out of compliance with this requirement. Mr. Sullivan said he would again ask the Tax Collector to submit a candidate for the BoS to consider for appointment. The wages for this position is to a portion of the Tax Collector's compensation (salary).
6. Rte. 1 Corridor Advisory Committee:  
The RPC advised that the Town is allowed 2 representatives to the Rte. 1 Corridor Advisory Committee and suggested that Shep Kroner, an RPC Commissioner, be appointed, as Bob Landman, the other committee member, was the other RPC Commissioner. Mr. Hines made the motion; 2<sup>nd</sup> by Mr. Sullivan; vote was unanimous and so moved.
7. Assessment for Statewide Property Tax:  
Mr. Hines made the motion that the budget include up to \$100,000 to comply with the State-mandated assessment certification process. Mr. Sullivan 2<sup>nd</sup> the motion. Mr. Pardue was getting an estimate on the cost and advised that the amount could be adjusted down, if possible. The vote was unanimous.
8. Snow Removal:  
Mr. Hines, again, brought up the topic of snow removal, as he had received several calls regarding the matter, as did Ms. Landman. (Lovering Road, Mill Road, North Road). Mr. Strout said that due to mechanical problems, one or two of the plows were not on the road until after repairs were made. They have gone over the roads several times to scrape the packed snow.

### III. Administration/Business

- a. Approval of minutes postponed.
- b. Payroll
- c. Manifest
- d. Appointments:  
Conservation Commission – Christine Butcher, Francis Kelly, Shirley Carter (Alternate). Motion by Mr. Hines, 2<sup>nd</sup> Mr. Sullivan, unanimous.  
Bandstand Committee – Richard M. Ryerse and Deborah A. Sillay (re-appointment). Motion by Mr. Hines, 2<sup>nd</sup> Mr. Sullivan, unanimous.
- e. Abatements – various:  
Francis Barker, Rockingham County Nursing Home  
Kaethe Quark, conservation land  
Edward Veale, Veteran's credit

- f. Town Administrator's Report: Mr. Pardue complimented the office staff on their admirable efforts to meet project due dates in addition to the budget/warrant article process.
1. Elevator completed. Awaiting State of NH inspection. Mr. Sullivan wants the first ride, as the procurement for the elevator won by 1 vote last March, and he is convinced it was his vote. (laughter)
  2. Generator – gas and electrical completed. Final testing pending.
  3. Computers – migration to 2000 operating system complete.
  4. PD computer server is in and functioning.
  5. FD Fire House software is in and operational.
  6. Email – works and it is FAST !
  7. Internet connectivity – complete and working for all intended personnel.
  8. Voicemail – working and after hours auto attendant functioning.
  9. Web site – materials submitted to VTH – framework being built . Mr. Pardue is to include the mission statement and other documents in the new website.
  10. Sexual harassment policy – pending BoS final review and approval.
  11. Assistant Assessor position – negotiating contract service as discussed.
  12. BoS recording secretary – applications received – interviews completed. Selectmen authorized tape recorder to assist recording secretary.
  13. Working on Assessment Compliance – Vision bid due in ASAP.
  14. Town credit card for Recreation Department denied. Town Administrator given authority to approve checks on an emergency basis for miscellaneous town expenses, the aggregate not to exceed \$2500 without authorization from the BoS. Motion made by Mr. Hines, 2<sup>nd</sup> by Mr. Sullivan, vote unanimous.
  15. Need Town Report materials and narratives ASAP.
  16. Auditors will be on-site 2/18-2/20.

### **III. Adjournment**

There being no further business to come before the Board in open session, Mr. Hines made the motion to adjourn open session and convene in non-public session under RSA 91:A:3 II (a,e) for the purpose of discussing personnel/legal issues. Mr. Sullivan seconded the motion. The vote was unanimous and so moved. Open session adjourned at approximately 9:15 pm.

Respectfully submitted,

Jenifer Landman, Chair